

MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

REGULAR MONTHLY MEETING MARCH 12, 2018 6:00PM AT THE LIBRARY

Members Present: Bryan Perrero (left during Strategic Planning), Jeanne Campion (left during Strategic Planning), Chris Forman, Chris Moore, Brian Paragi, Karin Vermillion **Member Not Present:** Charity Bundren **Also Present:** Lynn Schmit, Kate Smith

Approval of Minutes

Brian Paragi moved to approve the minutes from the February 12, 2018 meeting. Chris Moore seconded; the motion passed.

Treasurer's Report

Jeanne Campion moved to approve the financial report for February 2018. Chris Forman seconded. Roll call vote; all trustees voted in favor of the motion. Jeanne moved to approve the check register for February 2018. Brian Paragi seconded. Roll call vote; all trustees voted in favor of the motion.

Librarian's Report

Lynn Schmit submitted the Librarian's report before the meeting. She added the following information:

- A U of I practicum student will work with YSL Maura Stutzman over the summer, with a particular emphasis on developing a maker program. Chris Forman suggested adding more STEM-related kits that patrons can check out.
- The library's recently received \$5,000 donation will be used for books, as requested by the donor. The library also received a \$2500 donation, which will be used for the new maker program.
- Lynn announced that she will retire by the end of the calendar year. She will fix the actual date by June, but she wanted to give the trustees as much notice as possible.

Audience Comments – No audience

Committee Reports – No committees met

New Business

A. Proposed Policy Manual Changes

Kate Smith presented a proposed change to the Library Privileges policy, referring patrons to the library website or the circulation desk for details on circulation limits. Brian Perrero moved to accept the changes as proposed. Chris Forman seconded; the motion passed.

Kate presented several changes to the Circulation Policy. The changes included:

- Eliminating specifics for fines and limits, referring patrons to the library's website and circulation desk for the most recent information.
- Changing the date items are declared lost from 45 days overdue to 30 days overdue.
- Restating the Collection Agency information to make it clear that accounts will be sent to collections only if the balances exceed \$25 and they have at least one lost or damaged item charge.

Bryan Perrero moved to approve the changes as proposed. Chris Moore seconded; the motion passed.

B. Filing of Ehlers Management Reports

The board agreed to accept the February 2018 report and place it on file.

Strategic Planning

Chris Moore reviewed an overall framework for the strategic planning process, including the scope, time frame, and focus areas. The board discussed these and determined the next plan would cover a three-year period. The trustees agreed that the overall goals/categories from the previous strategic plan are a good place to start discussions for the new plan.

Board Advocacy – No Discussion

Trustee Comments

Chris Forman commented that they received the automatic notice that his daughter's card was about to expire. Not only was he grateful for the notice, but he was also pleased that his daughter had a moment of panic at the thought of losing the ability to use the library. He added that the library's warm, welcoming environment is invaluable.

Adjournment

Chris Forman moved to adjourn the meeting. Brian Paragi seconded; the motion passed. The meeting was adjourned at 6:58pm.