

# MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## REGULAR MONTHLY MEETING JULY 10, 2017 6:00PM AT THE LIBRARY

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**Members Present:** Charity Bundren, Jeanne Campion, Chris Forman, Brian Paragi, Karin Vermillion

**Note Present:** Bryan Perrero **Also Present:** Lynn Schmit, Kate Smith

### Approval of Minutes

Brian Paragi moved to approve the June 12, 2017 minutes. Chris Forman seconded; the motion passed.

### Treasurer's Report

Jeanne Campion moved to approve the preliminary financial report for June 2017. Charity Bundren seconded. Roll call vote; all trustees voted in favor of the motion. Jeanne moved to approve the check register for June 2017. Brian Paragi seconded. Roll call vote; all trustees voted in favor of the motion.

### Librarian's Report

Lynn Schmit submitted the Librarian's report before the meeting. Jeanne Campion commented that she liked the new display unit and asked if there would be a plaque in honor of Mary Giles. Lynn responded that she was in the process of ordering one. Chris Forman asked about progress on hiring a new Youth Services Librarian. Lynn told the board that she would be interviewing candidates that Thursday and she felt good about the chances that at least one would be a good fit.

### Audience Comments – No audience

### Committee Reports – Finance Committee

Jeanne Campion reported that the finance committee met and approved the three 2017 tax-related ordinances, which they committee will present to the full board for approval in August and September.

Jeanne further explained that, because of the expected new construction and the CPI that applies for this tax year, the committee approved a library staff recommendation to levy 5.6% more than 2016. Because this amount exceeds the 5% Truth in Taxation threshold, the library will need to run a legally defined ad in the Mahomet Citizen and hold a hearing just before the September board meeting.

### New Business

#### A. Appointment of a Trustee to Review Closed Session Minutes

Chris Forman volunteered to perform this review.

#### B. Appointment of Two Trustees to Review the Secretary's Minutes for FY 2016-17

Charity Bundren and Chris Forman volunteered to perform this review.

#### C. Truth-in-Taxation Recommendation from the Finance Committee

The finance committee recommended that the board approve levying over 5% more in 2017 than they did in 2016. Roll call vote; all trustees voted in favor of the recommendation.

#### D. Revisit Community Foundation Dividends

Lynn Schmit reminded the board that they had asked for this item to be on the July agenda and that, up until this point, dividends earned by the Endowment Fund have been reinvested in the fund each year. She further reminded the board that they have the option to request that these dividends be paid to the library by check. Kate Smith told the board that the 2017 dividend amount would not be known until early 2018, but that the fund earned \$1476.91 in dividends in 2016 and \$1,146.73 in 2015.

Lynn recommended that the dividends continue to be reinvested. After some discussion, the board agreed, but Jeanne Campion proposed that this issue be placed on the July agenda every year, so that the board could decide this on an annual basis. Jeanne moved to continue to reinvest the Endowment Fund dividends. Charity Bundren seconded. Roll call vote; all trustees voted in favor of the motion.

#### E. Filing of Ehlers Management Report

The board agreed to accept the May 2017 report and place it on file.

### Trustee Comments

Jeanne Campion commented that she was reading in the library recently and it gave her a sense of how well the library is used. She overheard a conversation between other patrons about coming to use the library's Wi-Fi because it is so fast.

Chris Forman commented that he loves to come to the library in the summer and see former students. Some of them also told him that they love to use the library's internet because it is fast.

Charity Bundren commented that she liked what Youth Librarian Neal Schlein had to say in his resignation letter and praised Lynn Schmit for allowing Neal to be creative in his role and “think outside the box.” She noted that Neal brought people to the library that otherwise would not have come and Chris Forman agreed.

## **Board Advocacy**

Chris Forman reported that he had retained the services of Jo Jo Girl to make balloon animals at the library’s table at the MAYC Fun Run. Although the entire event may take up to 3 hours, Chris recommended that they board hire Jo Jo Girl for only the first 2 hours. Observing that most families will not stay late, the board agreed.

Karin Vermillion, Charity Bundren, and Chris Forman stated that they would attend the event and man the table. Jeanne Campion stated that she would be at the event with other responsibilities, but she will try to stop by the table at some point. Brian Paragi was unable to commit until his calendar is set, but hoped to attend. The board agreed that it would be good for the new youth librarian to attend if he or she is hired by that point.

Kate Smith agreed to arrange the banner, banner stand, and other promotional signage. Charity will pick these materials up from the library the Thursday before the event. Lynn Schmit volunteered to purchase the freezer pops no later than a week before the event. Chris will arrange to store them in the high school cafeteria freezers. Chris proposed library-related stickers and Kate agreed to get some.

Charity asked if the board was committed to hosting another murder mystery event. After a brief discussion, the board agreed to hold another event in February 2018, with a different mystery storyline, but similar food and drink. The board agreed to address this more fully at the August meeting.

## **Adjournment**

Chris Forman moved to adjourn the meeting; Jeanne Campion seconded. The motion passed; the meeting was adjourned at 6:45pm.

Respectfully Submitted by Kate Smith, Business Manager