

# **MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES**

## **HEARING ON TAX LEVY, TRUTH IN TAXATION**

### **SEPTEMBER 11, 2017 6:00PM AT THE LIBRARY**

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**Members Present:** Charity Bundren, Jeanne Campion, Chris Forman, Brian Paragi, Bryan Perrero, Karin Vermillion (arrived during review of closed session minutes) **Also present:** Lynn Schmit, Kate Smith

The hearing was opened at 6:00pm. There was no audience present. The hearing was closed at 6:05pm

# **MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES**

## **REGULAR MONTHLY MEETING SEPTEMBER 11, 2017 6:05PM AT THE LIBRARY**

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### **Approval of Minutes**

The trustees noted a typo Trustee Comments section. Charity Bundren moved to approve the minutes from the August 14, 2017 meeting as amended. Bryan Perrero seconded; the motion passed.

### **Treasurer's Report**

Jeanne Campion moved to approve the preliminary financial report for August 2017. Charity Bundren seconded the motion. Roll call vote; all trustees voted in favor of the motion. Jeanne Campion moved to approve the check register for August 2017. Charity Bundren seconded the motion. Roll call vote; all trustees voted in favor of the motion.

### **Librarian's Report**

Lynn Schmit submitted the Librarian's report before the meeting. She had no information to add. She introduced library staff in the audience, including Maura Stutzman, Tammy Caputo, and Kathy Leathers.

Maura Stutzman introduced herself as the new Youth Services and Programming Librarian and told the trustees about herself. Chris Forman asked if she had reached out to librarians in the school district. Maura responded that she had reached out and would be visiting the junior high the next week.

Tammy Caputo and Kathy Leathers, who recently completed cataloging training through the library system, summarized the success of the library's recent transition to cataloging its own items. They noted that the library had 50% lower cataloging-related costs in FY 16-17. In FY 17-18, the library expects to spend only 10% of what it would have spent under the old system of sending items to the library system to be cataloged. Because it would often take a month or longer for books to be returned under that system, patrons now benefit from immediate access to new books.

Jeanne Campion reported that a joint committee of Rotarians and Friends of the Library met the previous week to confirm plans for a 2018 Run for the Library and to being planning and preparation.

Chris Forman commented that Dani Tietz, editor of the Mahomet Daily, asked about becoming a friend of the library and asked Lynn Schmit to reach out to her.

Charity Bundren commented that reviewing the first 5 chapters of the Trustee Facts File was very helpful and suggested these chapters be shown to anyone interested in becoming a trustee.

### **Audience Comments**

Chris Moore attended the meeting and reiterated his interest in filling the open trustee position.

### **Committee Reports – No Committees Met**

### **Unfinished Business – No Unfinished Business**

### **New Business**

#### **A. Ordinance No. 2017-3, Tax Levy Ordinance**

The finance committee recommended approval of ordinance 2017-3. Roll call vote; all trustees voted in favor of the motion.

#### **B. Review of Closed Session Minutes**

Chris Forman reported that he reviewed the currently closed minutes. He moved to keep these minutes closed. Charity Bundren seconded; the motion passed.

#### **C. Change of Meeting Times for October, November, December 2017**

Jeanne Campion moved to change the meeting start times for the October, November, and December 2017 meetings to 6:30pm, due

to a scheduling conflict for one of the trustees. Charity Bundren seconded; the motion passed.

#### **D. Discussion of the First 5 Chapters of the *Trustee Facts File, Third Edition***

Trustees reviewed these chapters before the meeting as part of the requirements for this year's Per Capita grant application. They discussed what they had read and Lynn recorded their observations to include in the grant application.

#### **E. Acceptance of Ehlers Investment Partners Report**

The board agreed to accept the September report and place it on file.

#### **Closed Session**

Brian Perrero moved to enter closed session according to 5 ILCS 120/2 (c)(3) for the selection of a person to fill a public office including a vacancy in a public office. Chris Forman seconded; the motion passed. The board asked Lynn Schmit and Kate Smith to remain for the closed session.

#### **Reporting out of Closed Session**

Jeanne Campion moved to appoint Chris Moore to fill a board vacancy for a term beginning October 9, 2017 and ending May 12, 2019. Chris Forman seconded; the motion passed.

Chris Forman gave the oath of office to Chris Moore and he took his seat at the table.

#### **Board Advocacy**

Jeanne Campion reported that the paperwork to reserve the Farm Credit facility for the Murder Mystery Night was filed in February. Karin Vermillion reported that she contacted CUTC, but has not yet heard back from them. She will follow up. Jeanne suggested Karin ask her CUTC contact for script recommendations.

#### **Trustee Comments**

All trustees stated they were glad to have Chris Moore join the board.

Chris Forman commented that he liked seeing the posts about the new light table on Facebook.

Charity Bundren said she was glad library staff had attended the meeting and she enjoyed the cataloging presentation.

Chris Forman agreed to write a thank you note to the Friends of the Library for their purchase of the light table.

#### **Adjournment**

Chris moved to adjourn the meeting; Charity Bundren seconded. The motion passed; the meeting was adjourned at 6:47pm.

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Respectfully Submitted by Kate Smith, Business Manager