

# MAHOMET PUBLIC LIBRARY DISTRICT BOARD OF TRUSTEES

## REGULAR MONTHLY MEETING OCTOBER 9, 2017 6:30PM AT THE LIBRARY

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**Members Present:** Charity Bundren, Jeanne Campion, Chris Forman, Brian Perrero, Karin Vermillion, Chris Moore

**Also Present:** Lynn Schmit

### Approval of Minutes

In the minutes of September 11, 2017 under Board Advocacy the first sentence was missing 2 words. Bryan Perrero made a motion to approve the minutes of September 11, 2017 as amended to include the words “**was filed** in February”. Chris Forman seconded the motion. All voted in favor of the motion.

Bryan Perrero moved to approve the minutes of the Tax Levy hearing of 9 11 17. Charity seconded the motion and all voted in favor.

### Treasurer's Report

Jeanne Campion moved to approve the financial report for September 2017. Chris Moore seconded. Roll call vote; all trustees voted in favor of the motion. Jeanne moved to approve the check register for September 2017. Chris Moore seconded. Roll call vote; all trustees voted in favor of the motion. Jeanne Campion moved to approve the financial reports for June, July and August 2017. Chris Moore seconded the motion. Roll call vote; all trustees voted in favor of the motion.

### Librarian's Report

Lynn Schmit submitted the Librarian's report before the meeting. She requested that trustees have a look at the new train table.

**Audience Comments** – No audience

**Committee Reports** – No committees met

### New Business

#### A. Review of audit report from CliftonLarsonAllen

Jeanne Campion moved to accept the audit as reviewed. Chris Forman seconded the motion. Roll call vote; all trustees voted in favor of the motion.

#### B. Trustee discussion of programs focusing on safety in the library

One of the Per Capita Grant requirements for trustees and staff is to review an educational program on safety in the library. Trustees chose to watch “*Run. Hide. Fight.*” and/or “*Violence Prevention in the Library*”. Discussion included the importance of ongoing staff training, concerns about concealed carry, how to diffuse conflict, and the use of incident reports.

#### C. Appointment of new trustee to committees

New trustee Chris Moore had not yet been assigned to a committee. He volunteered to be on the Policy Committee and the Personnel Committee. He would also like to work on a revision of the library's Strategic Plan which expires in 2017.

#### D. Filing of Ehlers Management Report

The board agreed to accept the September 2017 report and place it on file. Lynn reported that one of our investments matured in September, and staff agreed to have Ehlers re-invest the money in an account earning 2% for 3 years.

### Closed Session

Trustees reviewed the closed session minutes of September 11, 2017 and agreed that they could be opened.

### Trustee Comments

Chris Moore reported that he completed the Open Meetings Act training. He also thanked Lynn for his orientation and will schedule a finance orientation with Kate when she returns from her trip. He inquired about our mission and goals. Lynn will send him a copy of the Strategic Plan to answer his questions. It was asked whether Maura had been to the schools. Lynn said she had and that she will meet monthly with school librarians for breakfast.

### Board Advocacy

Trustees discussed the Mystery Dinner to be held on February 10, 2018 and made a list of items for discussion. Trustees will select the program by sending their top 2-3 program titles to Lynn. Lynn will add their proposed discussion topics to the advocacy agenda.

### Adjournment

Jeanne Campion moved to adjourn the meeting; Chris Forman seconded. The motion passed; the meeting was adjourned at 7:30.

Respectfully Submitted by Lynn Schmit, Director

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